

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA  
THIRD JUDICIAL DISTRICT

In the Matter of: )  
 )  
Electronic Filing of Pleadings )  
 )  
 ) PJ ORDER # 892  
 )  
\_\_\_\_\_ )

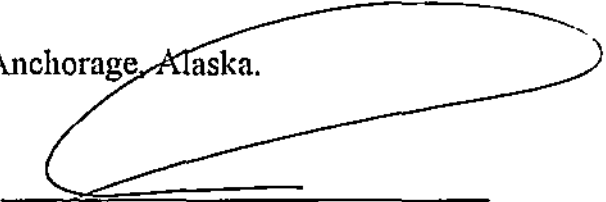
At the beginning of the COVID-19 pandemic, the court system took steps to reduce the number of persons coming into courthouses. One step was to permit counsel and parties to file documents by email. Court staff would then print copies of the pleading and place them into the file. Staff also generated the appropriate entries in CourtView, the electronic case management system. This has largely been successful. However, some parties and counsel have emailed copies to numerous email addresses or to different clerks and/or judicial assistants to make sure they are received. Some also send courtesy paper copies to chambers. The duplicate filings have created an unnecessary and confusing burden on staff.

In order to reduce the workload on court staff, the court system has implemented electronic filing through TrueFiling in some court locations, and the expansion to other locations is planned. For the filer, the TrueFiling process is similar to emailing and makes service on other parties simple. For court staff, the data entry from TrueFiling into CourtView is automated. Unfortunately, in locations where TrueFiling is available, some counsel and parties continue to email filings rather than use TrueFiling. Also, some users of TrueFiling continue to send duplicate filings by email.

Effective on 1 September 2021 in every location where TrueFiling is available, counsel and parties must utilize TrueFiling rather than email to file documents. The court system will not accept filings by email in those locations. As TrueFiling is extended to additional court locations, the court system will only accept emailed filings for 30 days during the transition. Thereafter, only filing by TrueFiling will be permitted. The court system will notify counsel and parties when TrueFiling will become available in new locations and when email filings will not be accepted.

In the Third Judicial District TrueFiling is available for criminal, minor offense, and civil cases in Kenai, Homer, Seward, Dillingham, Naknek, and Kodiak.

**DONE** this 26<sup>th</sup> day of July 2021, at Anchorage, Alaska.



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William F. Morse  
Presiding Judge  
Third Judicial District

Distribution

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