

IN THE DISTRICT/SUPERIOR COURT FOR THE STATE OF ALASKA  
AT \_\_\_\_\_

\_\_\_\_\_) )  
\_\_\_\_\_) )  
\_\_\_\_\_) )  
Plaintiff, \_\_\_\_\_) )  
vs. \_\_\_\_\_) )  
\_\_\_\_\_) )  
\_\_\_\_\_) )  
\_\_\_\_\_) )  
\_\_\_\_\_) )  
\_\_\_\_\_) )  
Defendant(s). \_\_\_\_\_) )

CASE NO. \_\_\_\_\_  
DEFAULT APPLICATION, AFFIDAVIT  
AND ENTRY (IN F.E.D. ACTION)

**APPLICATION**

The defendant has not filed a written answer to the complaint or otherwise defended this action. Therefore, plaintiff requests that the clerk of court enter the defendant's default as provided in Civil Rule 55.

**AFFIDAVIT**

I solemnly swear (or affirm) that the following facts are true to the best of my knowledge:

1. The summons and complaint were served on the following defendant(s) by process server or peace officer. A Return of Service for each defendant has been filed with the court or is attached.

<u>Defendant's Name</u>	<u>Date Served</u>
_____	_____
_____	_____

2. The defendant has not filed a written answer to the complaint.  
3. The defendant is not a minor under age 18 or an incompetent person.

4. Regarding the defendant's military status:

- The defendant is in active military service.  
 The defendant is not in military service.  
 I am unable to determine whether or not the defendant is in military service.

My knowledge and belief about the defendant's military status is based on the following facts: \_\_\_\_\_

5. Calculation of amount owed to plaintiff. (*Attach receipts, invoices, rental agreement, etc. as proof of each amount owed.*)

a. Unpaid Rent: \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
(list each month & amount unpaid that month) (total unpaid rent)

b. Damages to Premises (*Itemize*)  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
**Total Damages** \$ \_\_\_\_\_

c. Late Fee (if allowed by rental agreement or lease) \$ \_\_\_\_\_

**Subtotal of Amount Due (rent, damages, and late fee)** \$ \_\_\_\_\_

d. Subtract Amounts Defendant Paid to Plaintiff:

Security Deposit.  No  Yes, in the amount of \$\_\_\_\_\_

Other Payments.  No  Yes, in the amount of \$\_\_\_\_\_

**Subtotal of Amounts Paid (\$\_\_\_\_\_)**

**TOTAL AMOUNT OWED TO PLAINTIFF \$\_\_\_\_\_**  
(Subtract amount paid from amount due.)

5. Costs

Filing Fee \$\_\_\_\_\_

Service Fee \$\_\_\_\_\_

Other Costs: \_\_\_\_\_ \$\_\_\_\_\_

**Total Costs \$\_\_\_\_\_**

6. Actual Attorney Fees \$\_\_\_\_\_   
(Civil Rule 82(b)(4) determines the amount of attorney fees that will be awarded.)

7. Prejudgment Interest

I do not request prejudgment interest.

I request prejudgment interest. I understand it will be calculated from the date the summons and complaint were served on the defendant(s) to the date of judgment.

I request prejudgment interest from the following date: \_\_\_\_\_.  
(Attach a separate computation sheet with an explanation supporting your request See CIV-720 Eviction Booklet and Civil Rule 58.2(b).)

8. I am submitting a proposed Default Judgment form (CIV-745) with this application.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Plaintiff or Plaintiff's Attorney

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State ZIP

Subscribed and sworn to or affirmed before me at \_\_\_\_\_, Alaska  
on \_\_\_\_\_  
Date

(SEAL)

\_\_\_\_\_  
Clerk of Court, Notary Public, or other person  
authorized to administer oaths.  
My commission expires: \_\_\_\_\_

***This section must be completed. Service is required under all circumstances.***

**Certificate of Service**

I certify that on \_\_\_\_\_, a copy of this Default Application and its attachments was mailed to:

<u>Defendant</u>	<u>Address</u>
_____	_____
_____	_____

*Note: If the defendant has been evicted, you cannot use that address unless you cannot find the defendant's current mailing address. Civil Rule 85(a)(5). For more information, see CIV-720 Eviction Booklet.*

- The address listed above is the address from which the defendant was evicted. I could not find the defendant's current mailing address or whereabouts. I made the following efforts to find this information:
- Checked the court file.
  - Called the defendant.  No telephone number available.
  - Called directory assistance.
  - Contacted references listed on rental application.  No references listed.
  - Searched the Internet.  I do not have access to the Internet.
  - Other: \_\_\_\_\_

Plaintiff's Signature \_\_\_\_\_

**ENTRY OF DEFAULT**

The defendant's default is hereby entered in the records of this court.

_____	_____
Date	Signature of Clerk of Court/Deputy Clerk

I certify that on \_\_\_\_\_ a copy of this document was mailed to the plaintiff.

Clerk: \_\_\_\_\_