IN THE DISTRICT COURT FOR THE STATE OF ALASKA AT _____

☐ STATE OF ALASKA)
☐)
Plaintiff,)
vs.)
) Citation No._____
_____)
Defendant.) **REQUEST AND ORDER TO SET ASIDE**
_____) **DEFAULT JUDGMENT (Minor Offenses)**

1. I am the defendant named above. A judgment of conviction was entered against me on (date) _____ for failure to respond or failure to appear for arraignment or trial. *NOTE: A request to set aside a judgment of conviction must be filed within one year after the date of judgment. D. Ct. Crim. R. 8(i).*

2. I request that the judgment of conviction be set aside because (check (a) ***or*** (b) and explain):

   a. ☐ My right to due process was violated in the earlier proceeding because I did not receive ☐ fair notice ☐ a fair chance to answer. Explain: _____

   b. ☐ I have a good reason for failing to respond or appear, and I have a meritorious defense to the charges against me if my case is reopened. Explain: _____

_____ _____
Date Defendant's Signature

_____
Mailing Address City State Zip

_____
Work Phone Number Home Phone Number

REPLY

Prosecutor ☐ opposes this request ☐ does not oppose this request.

_____ _____ _____
Date Prosecuting Attorney's Signature Type or Print Name

ORDER

☐ Request denied.
☐ The defendant's request is set for hearing on _____ at _____ ☐ a.m. ☐ p.m.
Location _____
Trial will follow immediately after the hearing if set-aside is granted.

_____ _____
Date Judge/Magistrate

I certify that on _____ a copy of this order was sent to: ☐ Defendant ☐ Prosecutor or Police Clerk: _____

_____
Type or Print Name