

IN THE SUPREME COURT OF THE STATE OF ALASKA
ORDER NO. 2045

Amending Civil Rule 5.3(b) to update a court email address; amending Civil Rule 77(b)(4), Child in Need of Aid Rule 4(d)(5), and Delinquency Rule 4(d)(5) to correct cross references; and amending Administrative Rule 43.2 to update subsection to 5 AAC 75.020.

IT IS ORDERED:

1. Civil Rule 5.3(b) is amended to read as follows:

Rule 5.3 Electronic Distribution by the Court.

(a) **When Allowed.** * * * *

(b) **E-Mail Addresses.**

(1) *Attorneys.* All Alaska bar members who have cases pending in state court must provide a current e-mail address to the Alaska Bar Association at <http://www.alaskabar.org/members>. The Alaska Court System will use the bar association database for document distribution to Alaska bar members. Attorneys who are not members of the Alaska Bar Association but are appearing in a particular state court proceeding may, if they want the court to distribute documents to them directly by e-mail, submit a current e-mail address and their case number to the court system at E-distribution@akcourts.gov. ~~E-distribution@akcourts.us~~—All attorneys may associate other e-mail addresses with their own, such as those of support staff or other attorneys, by supplementing their

information with the Alaska Bar Association (for Alaska bar members) or the court system (for non-Alaska bar members) as specified above. Those associated e-mail addresses will receive all court e-mails sent in all cases to the principal attorney, and not just those in a particular case.

(2) *Agencies and other entities.* Agencies and other entities that routinely receive court documents shall provide the court system, at E-distribution@akcourts.gov, ~~E-distribution@akcourts.us~~, with a single e-mail address for each office location or optionally with a single e-mail address for each sub-group that handles distinct case types at an office location. Notwithstanding paragraph (b)(1), an agency may elect to have the court distribute documents to its attorneys at the relevant agency address provided above. Upon notice filed in a pending case, the court will also distribute documents to the agency attorney's individual e-mail address.

(3) *Guardians Ad Litem, Court Visitors, and Custody Investigators.* Professionals appointed by the court shall submit an e-mail address and identify their role in the case at E-distribution@akcourts.gov. ~~E-distribution@akcourts.us~~.

(4) *Self-Represented Parties.* * * * *

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2. Civil Rule 77(b)(4) is amended to read as follows:

Rule 77. Motions.

(a) **Service.** * * * *

(b) **Requirements.** There shall be served and filed with the motion:

(1) legible copies of all photographs, affidavits and other documentary evidence which the moving party intends to submit in support of the motion;

(2) a brief, complete written statement of the reasons in support of the motion, which shall include a memorandum of the points and authorities upon which the moving party will rely; and

(3) an appropriate order for the court's signature in the event that the motion is granted, except a self-represented party is not required to file a proposed order.

(4) In addition, if a motion is filed and served on a defendant before an answer to the complaint is due under the rules, the motion must be accompanied by a notice advising the defendant of the right to file a written opposition to the motion, the time within which the opposition must be filed under Civil Rule 77(c)(2)(A) 77(e)(2)(i), and the place where it must be filed.

(c) **Opposition.** * * * *

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3. Child in Need of Aid Rule 4(d)(5) is amended to read as follows:

Rule 4. Appointment and Authority of Masters.

(a) **Appointment.** * * * *

(b) **Authority, Order of Reference.**

* * * *

(c) **Objection to Reference to a Master.** * * * *

(d) **Standing Master’s Authority to Enter Orders.** A standing master is authorized to take the following actions without further approval by a superior court judge:

- (1) order emergency custody under CINA Rule 6(b);
- (2) appoint counsel and guardians ad litem;
- (3) order home studies, predisposition reports, and psychological or psychiatric evaluations;
- (4) set hearings and order continuances of the master’s hearings;
- (5) issue orders on motions requesting expedited review pursuant to Civil Rule ~~77(g)~~77(i);
- (6) accept and approve stipulations, except that stipulated adjudications or dispositions must be reviewed by a superior court judge;
- (7) review and approve uncontested orders on annual review;
- (8) accept voluntary relinquishments of parental rights, and in the case of an Indian child, make the requisite judicial certification of voluntary consent required by federal law.
- (9) order mediation and other forms of alternative dispute resolution under Civil Rule 100, but only if the affected parties have agreed to participate.

(e) **Master’s Report, Recommendations.** * * * *

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4. Delinquency Rule 4(d)(5) is amended to read as follows:

Rule 4. Appointment and Authority of Masters.

(a) **Appointment.** * * * *

(b) **Authority, Order of Reference.**

* * * *

(c) **Objection to Reference to a Master.** * * * *

(d) **Standing Master's Authority to Enter Orders.** A standing master is authorized to take the following actions without further approval by a superior court judge:

- (1) issue an arrest warrant;
- (2) appoint counsel or a guardian ad litem for the juvenile;
- (3) order home studies, predisposition reports, and psychological or psychiatric evaluations;
- (4) set hearings and order continuances of hearings held before the master;
- (5) decide motions requesting expedited review pursuant to Civil Rule ~~77(g)~~77(i);
- (6) accept and approve stipulations, except that stipulated adjudications or dispositions must be reviewed by a superior court judge;
- (7) review and approve uncontested orders on annual review under Delinquency Rule 25(a);
- (8) order release from detention and set conditions of release pursuant to Delinquency Rule 12(c); and
- (9) order conditions of probation for minors placed on probation or released from institutionalization.

(e) **Master's Report, Recommendations.** * * * *

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5. Administrative Rule 43.2 is amended to read as follows:

Rule 43.2. Fish and Game Bail Forfeiture Schedule.

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Statute or Regulation	Description of Offense	Bail
* * * *		
5 AAC 75.020(a)	Sport fishing with more than one line	\$100
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DATED: April 23, 2026

EFFECTIVE DATE: April 23, 2026

/s/
Acting Chief Justice Borghesan

/s/
Justice Henderson

/s/
Justice Pate

/s/
Justice Oravec