

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

By providing an email address, I agree that the court and other parties can send me court documents at this email address.

[Fill out the case caption below exactly the same as on the complaint.]

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA

AT \_\_\_\_\_

Parent A: \_\_\_\_\_

Parent B: \_\_\_\_\_ Case No. \_\_\_\_\_

### JOINT PARENTING PLAN AND ORDER

A parenting plan (also called a custody and visitation plan) decides two main things:

1. Living Arrangements: where the children will live and which parent they will be with on certain days and times.
2. Decision-Making: how decisions will be made about the children.

There are 4 parts: (1) communication, (2) decision-making, (3) the parenting time schedule, and (4) financial decisions. A judge decides a parenting plan based on the children's best interest and the best interest factors. Learn more about parenting plans and the best interest factors at [ak-courts.info/parentingplan](http://ak-courts.info/parentingplan). For your new parenting plan, put down the schedule you both agree to below.

#### 1. Communication

- a. Communication between Parents. We will tell the other parent if our contact information changes. We will discuss the children by
- ☐ text message ☐ email ☐ telephone ☐ other: \_\_\_\_\_

We will respond to messages from the other parent

☐ as soon as possible. ☐ other: \_\_\_\_\_

- b. Communication between Parents and Children.

☐ Each child will have frequent and open telephone and text communication with both parents.

☐ Communication between the children and the parents when the children are not with that parent is described below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- c. Other Communication Agreements: [Check all that apply. These are standard proposals that most parents and courts have used in the past and you may find helpful to include.]

☐ We will not use the children as messengers between us to give or get information, ask questions, or request schedule changes. We will communicate about the children as written in section a above.

- ☐ We will not question the children about the other parent.
- ☐ Our children have the right to be free of bad comments and behavior by one parent about the other. We will not criticize or disrespect the other parent or their family in our children's presence. We will not let others do this either.
- ☐ It is in our children's best interest that both parents know about events and activities in the children's lives such as school programs, concerts, award ceremonies, plays, and sports. We will make a good faith effort to make sure we both have the same information about these things, but we understand we are each responsible for making sure that organizations have our contact information and that we are receiving notifications from them.
- ☐ Other:

---



---



---

## 2. Decision-Making.

### a. Major Decisions.

- ☐ We will make decisions together about important issues like children's education, medical and mental health care, and any religious practices (joint legal custody).

*Optional:*

- ☐ When ☐ Parent A ☐ Parent B is unavailable due to ☐ military deployment ☐ remote work ☐ other: \_\_\_\_\_ the other parent may make major decisions alone.

- ☐ When we can't reach agreement after a good faith effort to discuss and communicate with each other, then ☐ Parent A ☐ Parent B may make major decisions alone.

- ☐ It is difficult for us to communicate and make decisions together regarding our children, so ☐ Parent A ☐ Parent B will make decisions about important issues like the children's education, medical and mental health care, and any religious practices (sole legal custody). Before making a major decision, the deciding parent must

- ☐ discuss it with the other parent to try to get agreement first.
- ☐ tell the other parent about the decision they plan to make.

The decision-making parent must tell the other parent as soon as possible about any final decision.

- b. Day-to-Day Decisions. Each parent may make decisions about the day-to-day care of the children while they are with that parent. Either parent may make emergency health and safety decisions and will tell the other parent about it as soon as possible.
- c. Access to Information. Both parents must be listed on and have access to all educational and medical records.
- d. Moving to a Different State. Neither parent may move to a different state with the children if it interferes with this schedule, unless you have written permission from the other parent or a court order.
- e. Other:

---



---



---

### 3. Parenting Time Schedule.

[Look at a calendar to figure out when the children will be with each parent. Links to many school calendars are at [ak-courts.info/schcal](http://ak-courts.info/schcal). A one-page annual calendar without school dates is at [www.timeanddate.com/calendar/](http://www.timeanddate.com/calendar/). You can attach an annual calendar or a Weekly Scheduling Chart, SHC-1132, available at [ak-courts.info/shc1132](http://ak-courts.info/shc1132).]

a. Regular Schedule.

[Explain specific days and times that the children will be with each parent. Include the time that children will transfer between parents. Sometimes, the regular schedule is different for the school year and for the summer. Use this section to explain the school-year schedule; there is a section to explain the summer schedule (and other breaks and holidays) below.]

Regular schedule:

---

---

---

---

---

---

☐ I attached more pages to explain the schedule. [Write only on one side of each page.]

b. School Breaks.

☐ Follow the same schedule the whole year.

☐ Adjust the schedule for school breaks as follows:

☐ Spring Break. The children will:

☐ be with Parent A ☐ every year. ☐ in even years. ☐ in odd years.

☐ be with Parent B ☐ every year. ☐ in even years. ☐ in odd years.

☐ follow this schedule: \_\_\_\_\_

\_\_\_\_\_

☐ Summer Vacation.

☐ The regular schedule will apply.

☐ Parent A ☐ Parent B will get the entire summer with the children:

Start Date: ☐ one week after school ends ☐ \_\_\_\_\_

End Date: ☐ one week before school starts ☐ \_\_\_\_\_

☐ Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ Winter Break. The children will:

☐ be with Parent A ☐ every year. ☐ in even years. ☐ in odd years.

☐ be with Parent B ☐ every year. ☐ in even years. ☐ in odd years.

☐ follow this schedule: \_\_\_\_\_

\_\_\_\_\_

☐ Other School Breaks: [Describe time period and schedule below.]

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c. Holidays or Other Special Days.

- ☐ follow the regular schedule in section a and any adjusted schedule for school breaks listed in section b.
- ☐ follow this schedule: [List days and times, and who will have the children for each.]

---



---



---



---

- ☐ follow the chart below. The schedule for holidays will override both the regular schedule in section a and any schedule for school breaks listed in section b.

| <b>Holiday</b><br>[If you want to follow the regular schedule, do not check the box] | <b>Time Period</b><br>[List when the day starts and ends for purposes of adjusting the children's schedule. For example: "9 AM to 5 PM" or "From 7 PM the night before to Noon the next day".] | <b>Parent A has the children</b>   | <b>Parent B has the children</b>   |
|--|--|--|--|
| <input type="checkbox"/> Halloween   |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Thanksgiving  |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Christmas Eve   |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Christmas Day   |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Mother's Day  |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Father's Day  |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Children's Birthdays  |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/> Parents' Birthdays  |  | <input type="checkbox"/> on Parent A's birthday every year   | <input type="checkbox"/> on Parent B's birthday every year   |
| <input type="checkbox"/>   |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/>   |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |
| <input type="checkbox"/>   |  | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years | <input type="checkbox"/> Every year<br><input type="checkbox"/> Odd years<br><input type="checkbox"/> Even years |

d. Exchanging the Children.

☐ Parents live in the same community.

Transportation for transfer between parents:

☐ The parent starting their parenting time is responsible for transportation.

☐ The parent ending their parenting time is responsible for transportation.

☐ Other: \_\_\_\_\_

The parents will exchange the children at

☐ the home the children are at.

☐ the home the children are going to.

☐ school or day care.

☐ Other: \_\_\_\_\_

☐ Parents live in different communities.

Accompanying Parent:

☐ The parent receiving the children is responsible for accompanying the children during travel.

☐ Parent A ☐ Parent B ☐ Third Party (\_\_\_\_\_) will accompany the children during all travel, until age \_\_\_\_\_.

☐ The children are old enough to travel by themselves.

☐ Other: \_\_\_\_\_

Cost of Travel:

☐ The parent receiving the children is responsible for arranging and paying for plane tickets and transportation.

☐ Parent A ☐ Parent B is responsible for arranging and paying for all plane tickets and transportation. The other parent will reimburse them as follows:

☐ Other: \_\_\_\_\_

e. Out-of-State and International Travel.

☐ Parent A ☐ Parent B may travel ☐ out-of-state ☐ outside the United States with the children during their regular parenting time:

☐ without restrictions.

☐ with the following restrictions:

\_\_\_\_\_

\_\_\_\_\_

☐ We will cooperate to obtain passports and necessary travel authorizations.

☐ The parent traveling with the children will make sure the children can communicate with the other parent during the travel as follows:

\_\_\_\_\_

\_\_\_\_\_

☐ \_\_\_\_\_ days before the trip starts, the traveling parent must give the other parent information detailed enough for the other parent to locate the children in the event of an emergency. This includes departure and return dates, as well as air travel and lodging arrangements. If flight or travel information changes, the traveling parent will tell the other parent as soon as possible.

f. Health and Safety Rules.

☐ I do not have any specific health or safety rules. We will each use our best parenting judgment while the children are with us.

☐ I want us to follow these health and safety rules during our parenting time:  
[For example: no smoking around children; children must wear seatbelts.]

---

---

---

**4. Financial Decisions.**

a. Permanent Fund Dividend (PFD). The parent who claims the federal child tax credit for any child agrees to pay the taxes on that child's PFD.

☐ Parent A ☐ Parent B will timely apply for the children's PFDs each year the children are minors.

☐ Every year, Parent A will apply for the PFD for \_\_\_\_\_ and Parent B will apply for the PFD for \_\_\_\_\_.

☐ We will apply for the PFD for the children in alternating years.

Parent A will apply in ☐ even years. ☐ odd years.

Parent B will apply in ☐ even years. ☐ odd years.

We agree that the children's PFD funds:

☐ may be spent for the children's health, education, and welfare.

☐ will be deposited into the PFD 529 account by answering "yes" on the 529 question when applying for the child's PFD. We will deposit ☐ half ☐ all of the PFD fund in this account.

☐ will be saved in an interest-bearing account in both parent's names and both parents will have access to all statements from the account. Neither parent may remove money from the account without written permission of the other parent or a court order.

☐ will be split between the parents as follows: \_\_\_\_\_

☐ other: \_\_\_\_\_

b. ANCSA Native Corporation Dividends.

☐ The children do not receive ANCSA dividends.

☐ Parent A ☐ Parent B is designated as the custodian of the children's ANCSA stock.

We agree that the children's dividends:

☐ may be spent for the children's health, education, and welfare.

☐ will be saved in an interest-bearing account in both parent's names and both parents will have access to all statements from the account. Neither parent may remove money from the account without written permission of the other parent or a court order.

☐ will be split between the parents as follows: \_\_\_\_\_

☐ other: \_\_\_\_\_

☐ Other: \_\_\_\_\_

Any taxes owing on any Native Corporation dividends paid on behalf of the children will be paid by ☐ Parent A. ☐ Parent B.

c. Federal Tax Credits.

- ☐ Every year, Parent A will claim the federal tax credits for \_\_\_\_\_ and  
Parent B will claim the federal tax credits for \_\_\_\_\_.
- ☐ We will claim the federal tax credits for the children in alternating years.  
Parent A will claim the children in ☐ even years. ☐ odd years.  
Parent B will claim the children in ☐ even years. ☐ odd years.
- ☐ Parent A ☐ Parent B will claim the federal tax credits for the children every year.
- ☐ Other: \_\_\_\_\_

**5. Other**

[List here other proposals you have about the parenting plan or child support not already included above.]

---

---

---

---

---

---

---

---

---

Signature of Party A

---

Date

---

Mailing Address

---

City State ZIP

---

Work Phone Home Phone

---

Email Address

By providing an email address, I agree that the  
and other parties can send court  
documents to me at this email address.

---

Signature of Party B

---

Date

---

Mailing Address

---

City State ZIP

---

Work Phone Home Phone

---

Email Address

By providing an email address, I agree that the court  
the court and other parties can send court  
documents to me at this email address.

Case Name: \_\_\_\_\_ Case No. \_\_\_\_\_

### ORDER

It is ordered that

- ☐ the Parenting Plan is modified and requested by the parties, above.
- ☐ Child Support
- ☐ remains the same and the parties should continue to follow the child support ordered entered by the court on \_\_\_\_\_ [date].
- ☐ remains the same and the parties should continue to follow the child support ordered entered by CSED on \_\_\_\_\_ [date].
- ☐ is also modified. The parties shall
- ☐ follow the new child support order attached to this order.
- ☐ each file a completed DR-305, with the required attachments no later than \_\_\_\_\_ [date]. A hearing shall be held to confirm forms have been submitted and enter a child support order on \_\_\_\_\_ [date].

☐ \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superior Court Judge

Recommended for approval.

\_\_\_\_\_  
Type Judge's Name

\_\_\_\_\_  
Master Date

I certify that on \_\_\_\_\_  
a copy of this Order was distributed to both  
parties.

Clerk: \_\_\_\_\_