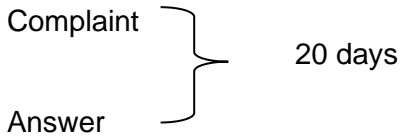


FAMILY LAW CASE PROCESS

STARTING A CASE



How to serve someone:

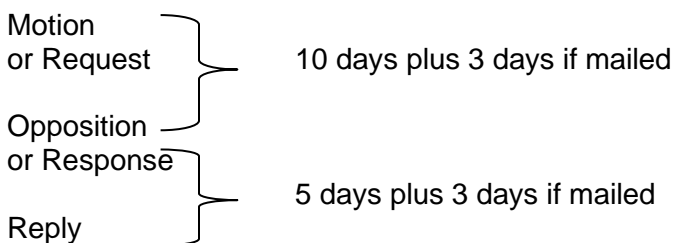
Complaint: by process server or certified mail, restricted delivery, return receipt requested.

See form [CIV-106](#) for detailed instructions.

Everything else during a case: [Read about service](#) including TrueFiling and other ways.

New motion after case is closed: *Notice of Motion* must be filed and given to the other party (served) according to [Civil Rule](#) 5(g) service to start *Motion* practice again.

ASKING FOR A COURT ORDER DURING THE CASE



How to count time:

[Civil Rule](#) 6(a):

-**do not** count the 1st day

-**do** count the last day

- for motion and opposition count Sat., Sun., and holidays unless it is the last day

- for reply, don't count Sat., Sun., or holidays

Some of things a party might ask court for during the case:

- interim Orders for things like custody, possession to home or vehicles etc.
- emergency help or court order
- mediation of custody or child support issues
- lawyer fees from the other party

PREPARING FOR TRIAL

- exchange [initial disclosures](#)
- send subpoenas if needed – see form [CIV-109](#) for instructions
- prepare and exchange [witness lists](#)
- prepare and exchange [your exhibit](#)
- prepare, file, and exchange [your trial brief](#)
- attend the court's [hearing and trial prep class](#)

TRIAL

AFTER TRIAL – the judge will issue:

- Findings of Facts and Conclusions of Law
- Final Judgment and Decree

POST-JUDGMENT RELIEF – things you might file after the judge signs your final orders:

- Motion to Modify Final Judgment of child custody, support or visitation
- Enforcement of Alaska Final Orders
- Ask to register your final court orders from another state, called a foreign order
 - Enforcement
 - Modification