

You must use black ink to fill out this form.

Your Name: _____

Mailing Address: _____

Telephone: _____ Message phone: _____

Email: _____

NOTE: If for any reason you do not wish the other party to know your physical address, you must still provide a mailing address so that the court and the other party can serve you by mail.

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA

AT _____
City or Town where the Court is located

_____)
)
Plaintiff,)
)
vs.)
)
_____)
Defendant.)
_____)

Your Case No. _____

NOTICE & AFFIDAVIT OF INTERNATIONAL SERVICE OF PROCESS

I, _____, notify the court that I have served the defendant outside of the United States of America pursuant to Alaska Rule of Civil Procedure 4(d)(13)(B)(iii), which allows for any form of mail requiring a signed receipt by the party to be served, unless prohibited by the law of the foreign country. I served the following required documents:

- Complaint for _____ and all supporting documents
- Summons
- Other: _____

AFFIDAVIT

I swear or affirm that the following facts are true to the best of my knowledge:

1. I am a resident of the State of Alaska.
2. Defendant is a resident of _____.
3. Defendant's primary language is _____.
4. Defendant can cannot sufficiently understand English so that the *Complaint*, *Summons* and other legal documents do do not need to be translated into his/her native language.

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5. I had the documents translated into _____.

6. I believe that this is the Defendant's current address: _____

7. I believe this is the current address because _____

8. I believe that the Defendant's resident country permits service by mail because I searched the U.S. State Department's website at <https://travel.state.gov/content/travel/en/legal/Judicial-Assistance-Country-Information.html> and saw the Defendant's country accepts service by mail. I also reviewed the information at <https://travel.state.gov/content/travel/en/legal/travel-legal-considerations/internl-judicial-asst/Service-of-Process.html>. I understand this information may change and that the State Department's website may not be accurate. Therefore, I have also checked to make sure I am not trying to serve someone by mail in a country that prohibits or objects to this method of service.

9. I understand that service by international mail is generally allowed under Alaska Civil Rule 4(d)(13) and should result in an enforceable judgment in Alaska. However, I understand that I may not be able to enforce my final judgment in a foreign country.

10. I have attached the proof of service. (**Note:** You must provide the court with proof of service before the court will enter a final judgment.)

I have NOT attached the proof of service because: _____

11. Other: _____

Your Signature (In blue ink if possible)

Subscribed and sworn to or affirmed before me at _____,

Name of City, Town or Village

Alaska on _____.
Date

Notary Public or other person authorized to administer oaths.
My commission expires on _____

Certificate of Service: I certify that on _____, I mailed hand delivered a copy of this Notice & Affidavit and other supporting documents to the opposing party named above at the address written above.

My signature _____