

UNCONTESTED DIVORCE w/ Children and Property

1. If both spouses agree:
 - to end the marriage, AND
 - how to divide the property and debt,

fill out the following forms:

Form Number	Form Name	Number of Forms to File
SHC-110 Word PDF	Uncontested Complaint for Divorce	1 form, signed by both
SHC-1063 Word PDF	Joint Request to put a Settlement on Record	1 form, signed by both
DR-150 [Fill-In PDF]	Child Custody Jurisdiction Affidavit	2 forms, each sign own
DR-305 [Fill-In PDF]	Child Support Guidelines Affidavit	2 forms, each sign own
DR-314 [Fill-In PDF]	Information Sheet	2 forms, each sign own
CIV-125S	Case Description	1 form, (<i>can pick up at court when file</i>)
DR-300 [Fill-In PDF]	Child Support Order	1 form, (parties DO NOT sign)
VS-401 (<i>pick up from the court</i>)	Certificate of Divorce	1 for both (parties DO NOT sign)
DR-800 & DR 805 [Fill-In PDF]	Finding of Fact and Conclusions of Law (DR-800) & Decree of Divorce (DR-805)	1 for both (parties DO NOT sign)

Optional Forms Depending on the Situation

DR-306 [Fill-In PDF]	Shared Custody Child Support Calculation (use if each parent has the child(ren) for at least 110 overnights/year)	1 form signed by both parties
SHC-1342 Word PDF	Joint Motion, Affidavit & Order to Appear and Testify By Telephone	1 Motion & Affidavit form from both parties DO NOT sign the Order

Required Information to Include with the Forms

1. Financial Information:
 - Tax return, most recent unless judge asks for more
 - Current pay stubs for last 2 months
2. If you agree that the husband is not the biological father and want to disestablish paternity, you must show clear and convincing evidence to the judge that he is not the parent. For example:

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- DNA test results, or
 - Three-Way Affidavit to Disestablish and Establish Paternity, SHC-151 [Word](#) | [PDF](#)
(signed by each spouse and the biological father)
3. Make 2 copies of all filled-out forms and save for each spouse's records.
 4. File the filled-out and signed forms at the court. A court employee can notarize the affidavits for free.
 5. Wait for the judge to schedule a hearing. You will be notified by mail of the date.
 6. Questions? Call the Family Law Self-Help Center at (907) 264-0851 or (866) 279-0851 (in Alaska, but outside the Municipality of Anchorage).

Parent Education: For cases involving child custody, you must complete the parent education requirement. [Check with your local court](#) to see what is required in your location.

This requirement must be satisfied **before** the entry of the final decree in the case.